



TIROA E & TE HAPE B TRUSTS

FARM ACCESS POLICY

Coverage

Employees and Trustees of Tiroa E and Te Hape B Trusts

Purpose

To ensure that all parties accessing the farm businesses of the Trust for any purpose adhere by the rules laid out here.

Rationale

To protect the assets of the Trusts and to ensure the safety of all related parties.

Policy

The following provides key details of the Policy and the Procedures:

General Rules (all parties)

1. All parties must adhere by the Health and Safety Policy and Access Policy as directed by the Farm Manager responsible for that farming operation.
2. Any parties not adhering to these rules will be asked to leave immediately and may be trespassed from the property if they do not comply.

Visit for Farm Purposes (Currently Engaged)

1. This may include parties such as Trustees, Farm Advisor, Fertiliser representative, Farm Merchants, Stock agents, existing contractors etc
2. Any visitor to the whenua must seek authorisation of the Farm Manager for the property that they are entering.
3. These visitors are authorised by the Farm Manager at their discretion in line with normal day to day operations of the Trust.

Visit for Farm Purposes (Not Currently Engaged)

4. For clarity these are parties whom are not currently engaged by the Trust to conduct a business or undertaking for the Trust.
5. Access by these parties must first be passed past the Farm Operations Committee to ensure that there is a clear understanding as to why this person(s) are entering the farm.
6. This ensures that the existing relationships are maintained and respected and that there remains a clear alignment of strategy across all farm businesses – i.e. ensure that one farming business does not engage other contractors etc without an understanding of the overall opportunity.
7. This also ensures that the Farm Operations Committee remains informed at all times as to the companies associated with the operations.

Visit for all other purposes

8. For clarity this includes any party wishing to enter the whenua for purposes other than that directly related to farming.
9. This may include Trustees, visiting groups, cultural or education reasons etc.
10. Access by these parties must first be passed past the Trust to ensure that there is a clear understanding as to why this person(s) are entering the farm.
11. The parties will be required to lodge their request one month prior to their planned access date to ensure that their access request can be considered by the Trust at their monthly meeting.
12. This request will be in writing and addressed to the Trust and will cover off all information required to ensure that the Trust is clear on their reason for access, number in the party, safety procedures, emergency contacts and they will be required to sign a liability waiver prior to access.
13. Failure to adhere to the above will result in the request being declined however this will not inhibit the party to request access at a later date.
14. Any party not adhering to the General Rules as noted above will have their permit revoked and be asked to leave immediately.